

FEDERAL COLLEGE OF TRADITIONAL

COMPLEMENTARY OF ALTERNATIVE

MEDICINE OF NIGERIA, ABUJA

NIGERIA

THE LAW ESTABLISHING THE COLLEGE

**FEDERAL COLLEGE OF TRADIIONAL COMPLEMENTARY & ALTERNATIVE
MEDICINE OF NIGERIA LAW ARRANGEMENT OF SECTIONS**

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FEDERAL COLLEGE OF TRADITIONAL COMPLEMENTARY OF ALTERNATIVE
MEDICIN OF NIGERIA Statue No. 1 Clause 8 (2)

FEDURAL COLLEGE OF TRADITIONAL COMPLEMENTARY OF ALTERNATIVE MEDICINE OF NIGERIA , ABUJA KWARA STATE

DRAFT

A law to provide for the establishment and incorporation of FEDERAL COLLEGE OF TRADITIONAL COMPLEMENTARY OF ALTERNATIVE MEDICIN OF NIGERIA ABUJA (FEDTCAM) and to make comprehensive provisions for its due administration.

The Federal Ministry of health hereby enacts as follows:

Constitution and Functions of the college and its Constituent Bodies, etc.

Clause 1: INCORPORATION AND OBJECTIVE OF FEDTCAM, ABUJA

- 1 (1a) There is hereby established an Institution to be Known as FEDTCAM ABUJA (hereinafter in this Law Referred to as the "College"), which shall be a body Corporate with perpetual and common seal.
 - (1b) The College shall be an unconventional Institution
 - (2) The College may sue or be sued in its corporate name.
 - (3) The objects for which the College is established are
As follows:
 - (a) To provide courses of instruction and other facilities for the pursuit of learning in such branches of knowledge as the College may deem fit and to make those facilities available on proper terms to such persons as are equipped to benefit from them;
 - (b) To introduce a distinctly moral dimension and Godly values to academic training in the College.
 - (c) To encourage the advancement of learning; And to hold out to all persons without distinction of race, creed, sex or political conviction the opportunity of acquiring a higher academic, technical, adult and liberal education;
 - (d) To encourage and promote scholarship and conduct research.
 - (e) To give the opportunity of acquiring a higher Education to all;

- (f) To promote sound moral principles, ethics, National unity, excellence and service;
- (g) To develop creative, technologically Advanced, academic student services programmes;
- (h) To relate its activities to the social, cultural, And economic needs of the people of Nigeria;
- (i) To undertake any other activities Appropriate for a College of its type and standard.

Clause 2: CONSTITUTION AND PRINCIPAL OFFICERS OF THE COLLEGE

1. The College shall consist of:
 - a. Chairman and a Board of Trustee
 - b. A Provost and his Deputy
 - c. A Registrar, Bursar and Librarian
 - d. A Board of Governors
 - e. College departments
 - f. The facilities, schools institutions and others
 - g. Teaching and research units of the College
 - h. The person holding the offices constituted by schedule hereto other than those mentioned in paragraph (a) to a (c) above;
 - i. All graduates and undergraduates; and
 - j. All other persons who are members of the College in accordance with provisions made by statue in that behalf.
2. Schedule 1 to this Law shall have effect with respect to the Principal Officers of the College therein mentioned;
3. Provisions shall be made by statue with respect to the constitution of the following bodies, namely, Board of Governors, Congregation and Convocation.
4. The Proprietor of the College shall be Federal Ministry of Health

Clause 3: POWERS OF THE COLLEGE AND THEIR EXERCISE

1. For the carrying out of its objects as specified in section 1 of this Law, the College shall have power:
 - a. To establish Campuses, Institutes, Clinics, Schools, Study centres, Extra-mural departments and other teaching and research units within the College as may from time to time seem necessary or desirable, subject to the approval of the Governing Board.
 - b. To run courses in the following fields: Acupuncture, Naturopathy, Traditional Medicine, Nigeria Indigenous Medicine, Homeopathy, Chiroprathy, Unani-medicine and other health technology courses.
 - c. To award Higher National Diploma , Diploma and Post-Graduate Diploma,
 - d. The College will run schools and three faculties (Faculties of Basic medical and Professional Studies
 - e. To issue and award fellowships, scholarships, exhibitions, bursaries, medals prizes and other titles, and prizes;
 - f. To ensure the discipline and welfare of members of the College.
 - g. To hold examinations and grant diplomas, certificates and other distinctions to the persons who have pursued a course of study approved by the College and have satisfied such other requirements as the College lay down;
 - h. To grant honorary fellowships or other academic titles;
 - i. To demand and receive from any student or any other person attending the College for the purpose of instruction such fees as the board may from time to time determine;
 - j. Subject to section 19 of this law, to acquire, hold, grant, charge, or otherwise deal with or dispose of moveable and immovable property wherever situate;
 - k. To accept gifts, grants, bequests, legacies and donations, but without obligation to accept the same for a particular purpose unless it approves the terms and conditions attached thereto;
 - l. To enter into contracts, establish trust, act as trustee, solely or jointly with any other persons, and employ and act through agents;

- m. To provide, equip and maintain libraries, laboratories, lecture halls, halls of residence, refectories, sports grounds, and other buildings or things necessary or suitable or convenient for any of the objects of the College;
 - n. To hold public lectures, and to undertake printing, publishing, book selling and production of remedies and other materials or products meant to improve the human health;
 - o. Subject to any limitations or conditions imposed by statute, to invest any moneys appertaining to the College by way of endowment, whether for general or special purposes, and such other moneys as may not be immediately required for current expenditure, in any investments or securities or in the purchase of improvement of land, with power from time to time to vary any such investments, and to deposit any moneys for the time being un-invested, with any bank on deposit or current account;
 - p. To borrow, whether on interest or not and if need be upon the security of any or all of the property moveable of the College, such moneys as the board may from time to time in its discretion find it necessary or expedient to borrow or to guarantee any loan, advances or credit facilities;
 - q. To donate gifts for any charitable purposes;
 - r. To arrange for the general welfare of children of members of staff
 - s. To do anything which is authorized or required by this Law or by statute to do;
and
 - t. To do all such acts or things, whether or not incidental to the foregoing powers, as may advance the objects of the College.
 - u. To affiliate with any university, research institute and other relevant agencies.
2. Subject to the provisions of this law and of the statutes and without prejudice to section 7 (2) of this Law, the powers conferred on the College by subsection (1) above shall be exercised on behalf of the College by Board of Governors (BOG) or in any other manner which may be authorized by statute.
3. The power of the College to establish further study centres and campuses within the College shall be exercised by statute and not otherwise.

Clause 4: FUNCTIONS OF THE PROVOST AND THE BOARD OF TRUSTEES
PROVOST

1. Provost shall be the Chief Executive Officer (CEO) in relation to the College, take precedence before all other members of the College, and when he is present shall preside at all meetings of Convocation held for conferring certification. In the absence of the Provost, the Deputy Provost shall preside.
2. The Provost shall, in relation to the College, take precedence before all other members of the College and be the chairman at all meetings of Council.
3. The Board of Governors shall oversee and implement the various development plans, strategies, and activities in the College and have power and authority to:
 - a. Formulate policy guidelines for the College
 - b. Acquire property for the use of the College
 - c. Determine strategies and procedures for financing the College
 - d. Implement the terms and conditions for the appointment of all members of staff of the College
 - e. Consider and implement issues of appointment, promotion and discipline of the staff of the College subject to the requirements of advice or consultation with appropriate committees;
 - f. Determine and approve annual budgets, and development plans and proposals for the College
 - g. Consider the annual report of the College
 - h. Create an intellectual environment that will College by implementing educational policies and the development of a strong and efficient organization with which to accomplish the objectives of the College;
 - i. Assist the College in creating an environment for peaceful coexistence of the community (staff, students and neighbors
 - j. Advise the College in the best way to go about the financial and other resources necessary to the successful performance of its objects;
 - k. Execute policies made by the Board of Governors for the College

**Clause 5: FUNCTIONS OF THE BOARD AND ITS FINANCE AND GENERAL
 PURPOSE COMMITTEE AND TENDERS BOARD**

1. Subject to the provisions of this law relating to the Board of Governors shall be charged with the general control and superintendence of the policy, finances and property of the College, including its public relations.
2. There shall be a committee of the Board, to be known as the Finance and General Purpose Committee, which shall, subject to the directions of the board exercise control over the property and expenditure of the College and perform such other functions of the Board as the Board may from time to time delegate to it.
3. Provision shall be made by statute with respect to the constitution of the Finance and General Purpose Committee
4. The Board shall ensure that proper accounts of the College are kept and that the accounts of the College are audited annually by an independent firm of auditors approved by the Board and that an annual report is published by the College together with certified copies of the said accounts as audited.
5. Subject to this law, the Board and the Finance and General Purpose Committee may each make rules for the purposes of exercising any of their respective functions or of regulating their own procedure.
6. Rules made under subsection (5) above by the Finance and General Purposes Committee shall not come into force unless approved by the Board (whether before or after the coming into force of the rules in question) the directions of the Board shall prevail, and the rules of the Committee so made shall be void, to the extent of its inconsistency with that of the board.
7. There shall be paid to the members respectively of the Board of the Finance and General Purposes Committee, and of any other committees set up by the Board, allowances in respect of traveling and other reasonable expenses, at such as any rate as may from time to time be fixed by the Board.
8. The Board shall meet as and when necessary for the performance of its functions under this law, but shall meet at least three times in every year.

9. If requested in writing by any five members of the Board, the Chairman shall within twenty-eight days after the receipt of such request call a meeting of the board. The request shall specify the business not so specified shall be transacted at that meeting.
10. There shall be a Tenders Board whose composition functions, rules and regulations shall be as prescribed by the Board.

Clause 6: FUNCTIONS OF THE BOARD OF GOVERNORS

1. Subject to section 5 of this law and subsection (3) and (4) below, and to the provisions of this law the general function of the academic board shall be to organize and control teaching in the College, the admission (where no other enactment provides to the contrary) of students and the discipline of students, and to promote research without prejudice to the generality of subsection (1) above and subject as therein aforementioned, it shall in particular, be the function of the Academic Board to make provision for:
 - a. the establishment, organization and control of campuses, faculties, departments, institutes and other teaching and research units of the College and the allocation of responsibility of different branches of learning;
 - b. the organization and control of courses of study at the College and of the examinations held in conjunction with those examiners, both internal and external ;
 - c. the award of diplomas and such other qualifications as may be prescribed, in connection with examinations held as aforesaid;
 - d. the making of recommendation to the Board of Governors with respect to the award to any person of an honorary fellowship or honorary diploma;
 - e. the establishment, organization and control of halls of residence and similar institution at the College;
 - f. the supervision of the welfare of students at the College and the regulation of their conduct;
 - g. the granting of fellowship, scholarship, prizes and similar awards in so far as the awards are within the control of the College and;
 - h. determining what description of dress shall be academic dress for the purpose of the College, and regulating the use of academic dress

2. The examination board shall not establish any new campus, College, faculty, department, school, institute or other teaching and research units of the College, or any hall of residence or similar institution at the College without the approval of the Board of Governors;
3. Subject to this law and statues, examination board may make regulations for the purpose of exercising any function conferred on it either by the foregoing provisions by regulations is authorized or required by this law or by statute.
4. Regulation shall provide that at least one of the persons appointed as the examiners at each final or professional examination held in conjunction with any course of study at the College is not a teacher of the branch of learning to which the course relates at some other College of high repute.
5. Subject to a right of appeal to Board of Governors from a decision of the Examination Board under this subsection, the examination board may deprive any person of any diploma, or other award of the College which has been conferred upon him if after due enquiry, he is shown to have been guilty of dishonourable or scandalous conduct in gaining admission into the College, or obtaining that award, provided that such a person, has been given adequate opportunity of defending himself or herself, against such allegation of misconduct.

Clause 7: FUNCTIONS OF THE REGISTRAR:

1. The Registrar shall in relation to the College, be responsible to the provost, take order and instruction from the provost before all other members of the College.
2. Subject to sections 5,6 and 13 of this law, the Registrar shall be the secretary of the college, in addition to any other functions conferred on him by this law, of administering the College;
3. Shall perform other function that may be assign by to him by the provost.

Clause 8: TRANSFER OF PROPERTY ETC TO THE COLLEGE:

1. All property held by or on behalf of the Board of Governors by virtue of this subsection and without further assurance, vest in the College and be held by it for the purposes of the College;

2. The provisions of schedule 2 to this law shall have effect with respect to, and to matters arising from the transfer of property by this section and with respect to the other matters mentioned in that schedule.

Clause 9: STATUTES OF THE COLLEGE, POWER OF COLLEGE:

1. Subject to this Law, the College may make statutes for any of the following purposes, that is to say:
 - a. making provision with respect to the composition and constitution of any authority of the College
 - b. specifying and regulating the powers and duties of any authority of the College, and regulating any other matter connected with College or any of its authorities;
 - c. regulating the admission of students where it is done by the College, and their discipline and welfare
 - d. determining whether any particular matter is to be treated as an academic or a non-academic matter for the purposes of this law and of any statute, regulations, or other instrument made there under; or
 - e. making provision for any other matter which provision by statute is authorized by this law.
2. Subject to section 22 (6) of the law the interpretation Act of the Federal Republic of Nigeria 1964 No. 1 shall apply in relation to any statute made under this section as it applies to a subsidiary instrument within the meaning of section 27 (1) of that Act.
3. The statute contained in schedule 3 to this law shall be deemed to have come into force on the commencement of this law, and shall be deemed to have been made under this section;
4. The power to make statutes conferred by this section shall not be prejudiced or limited in any way by reason of the inclusion or omission of any matter in or from the statute contained in schedule 3 to this law or any subsequent statute.

Clause 10: MODE OF EXERCISING POWER TO MAKE STATUTES:

1. The power of the College to make statutes shall be exercised in accordance with the provision of this section and not otherwise;
2. A proposed statute shall not become law unless it has been approved;
 - a. at a meeting of Examination Board, by the votes of not less than two-third of the members present and voting; and
 - b. at a meeting of Board of Governors, by the votes of not less than two-thirds of the members present and voting;
3. Proposed statute may originate either in Board of Governors, and may be approved as required by subsection (2) above by either one of those bodies before the other;

4. A statute which:
 - a. makes provisions for or alters the composition or constitute of Board of Governors, or any other authority of the College; or
 - b. provides for the establishment of a new campus or for the amendment or revocation of any statute where by a campus or College is establish, shall not come into operation unless it has been approved by the Board of Governors;
5. For the purpose of section 1 (2) of the interpretation Act 1964, a statute shall be treated as being made on the date on which it is dully approved by Council after having been dully approved by Examination Board, or on the date on which is dully approved by Examination Board, after having been dully approved by board, as the case may be or in the case of a statute falling within subsection (4) of this section, on the date on which it is approved by the visitor.

Clause 11: PROOF OF STATUTES:

A statute may be proved in any court by the production of a copy thereof or having affixed to it a certificate purporting to be signed by the Registrar to the effect that the copy is a true copy of a statute of the College.

Clause 12: POWER OF THE BOARD OF GOVERNORS TO DECIDE MEANING OF LAWS:

1. In the event of any doubt or dispute arising at any time as to the meaning of any provision of this law, the matter may be referred to the Board of Governors who shall take such advice and make such decision thereof as he may deem fit;
2. The decision of the Board of Governors on any matter referred to him under this section shall be binding upon the authorities, staff and students of the College;
3. The foregoing provisions of this section shall apply in relation to any doubt or dispute as to whether any matter is for the purposes as to whether any matter is for the purposes of this law, academic or a non-academic matter as they apply in relation to any such and accordingly the references in subsection above to any question as to the meaning of any question as to whether any matter is for the said purposes an academic or a non-academic matter.

SUPERVISION AND DISCIPLINE

Clause 13: THE BOARD OF GOVERNORS

Visitation

1. The board of Governors shall as often as the circumstances may require not being less than once every five years, conduct a visitation of the College or direct that such visitation be conducted by such persons as the Board may deem fit and in respect of any of the affairs of the College
2. It shall be the duty of the bodies and person comprising the College:-
 - a. to make available to the visitor, and to any other persons conducting a visitation in pursuance of this section, such facilities and assistance as he or they may reasonably require for the purposes of a visitation; and

Clause 14: REMOVAL OF CERTAIN MEMBERS OF THE BOARD:

1. If it appears to the Board of Governors that a member other than the Provost or the Registrar should be removed from office on the ground of misconduct or inability to perform the functions of his office or employment, Board of

Governors shall make enquiry (if any) as may be considered appropriate, and direct the removal of the person in question from office.

2. It shall be the duty of the Registrar, to use his best endeavours to cause a copy of the instrument embodying a direction under subsection (1) above to be served as soon as reasonably practicable on the person to whom it relates.

Clause 15: REMOVAL AND DISCIPLINE OF ACADEMIC ADMINISTRATIVE AND TECHNICAL STAFF:

1. If it appears to the Board of Governors that there are reasons for believing that any person employed as a member of the academic or administrative or Technical staff of the College other than the Registrar, should be removed from his office or employment on the ground of misconduct or of inability to perform the functions of his office or employment, the Board of Governors shall:
 - a. give notice of those reasons to the person in question;
 - b. afford him an opportunity of making representations in person on the matter to the Board of Governors and;
 - c. if he or any three members of the Board of Governors so request within the period of one month beginning with the date of the notice, make arrangements:
 - i. for a joint committee of the Board of Governors and Examination Board to investigate the matter and to report on it to the Board of Governors; and
 - ii. for the person in question to be afforded an opportunity of appearing before and being heard by the investigating committee with respect to the matter; and if the Board of Governors, after considering the report of the investigating committee, is satisfied that the person in question should be removed as aforesaid, Board of Governors may so remove him by an instrument in writing signed on the directives of the Board of Governors
2. The Registrar may, in a case of misconduct by a member of the staff, which in the opinion of the Registrar is prejudicial to the interests of the College, suspend such member. Any such suspension shall forthwith be reported to the Board of Governors
3. For good cause, any member of staff may be suspended from his duties or his appointment may be terminated by the Board of Governors; and for the purpose of this subsection "good cause" means:-

- a. Conviction for any offence which the Board of Governors considers to be such as to render the person concerned unfit for the discharge of the functions of his office; or
 - b. Any physical or mental incapacity which the Board of Governors after obtaining medical advice, considers to be such as to render the person concerned unfit to continue to hold his office; or
 - c. Conduct of a scandalous or other disgraceful nature which the Board of Governors considers to be such as to render the person concerned unfit to continue to hold his office' or
 - d. Conduct, which the Board of Governors considers to be such as to constitute failure or inability of the person concerned to discharge the functions of his office or to comply with the terms and conditions of his service
4. Any person suspended pursuant to subsection (2) or (3) above shall be on half pay and the Board of Governors shall before the expiration of a period of three months after the date of such suspension consider the case against that person and come to a decision as to:
- a. whether to continue such person's suspension, and if so, on what terms including the proportion of emoluments to be paid to him;
 - b. whether to reinstate such person in which case the Board of Governors shall restore his full emoluments to him with effect from the date of suspension;
 - c. whether to terminate the appointment of the person concerned, in which case such a person will not be entitled to the proportion of his emoluments withheld during the period of suspension; or
 - d. whether to take such lesser disciplinary action against such person (including the restoration of such proportion of his emoluments that might have been withheld) as the Board of Governors may determine;
 - e. and in any case where the Board of Governors in pursuant to this section, decides to continue a person's suspension decides to take further disciplinary action against a person, the Board of Governors shall before the expiration of a period of the three months from such decision come to a final determination in respect of the case concerning any such person's except that the 3-month rule will not hold if the person is interrupted by a court injunction for whatever reason.
5. It shall be the duty of the person by whom an instrument of removal is signed in pursuance of subsection (1) above, to use his best endeavours to cause a copy

- of the instrument to be served as soon as reasonably practicable on the person to whom it relates.
6. Nothing in the foregoing provisions of this section shall prevent the Board of Governors from making regulations for the discipline of other categories of staff and workers of the College as may be prescribed.

Clause 16: REMOVAL OF EXAMINERS:

1. If, on the recommendation of the Examination Board, it appears to the Registrar that a person appointed as an Examiner for any examination of the College ought to be removed from his office or appointment, except in such cases as may be prescribed, he may, after affording the Examiner an opportunity of making representation in writing on the matter of the Registrar, remove the examiner from the appointment by an instrument in writing signed by the Registrar, and, subject to the provisions of regulations made in pursuance of section 6 (5) of this law the Registrar may, on the recommendation of the Academic Board an appropriate person as examiner removed in pursuance of this subsection.
2. It shall be the duty of the Registrar, on signing an instrument of removal in pursuance of this section, to use his best endeavours to cause a copy of the instrument to be served as soon as reasonably practicable on the person to whom it relates.

Clause 17: DISCIPLINE OF STUDENTS:

1. Subject to the provision of this clause, where it appears to the Registrar that any student of the College has been guilty of misconduct, the Registrar may, without prejudice to any other disciplinary powers, direct;
 - a. that the student shall not, during such period as may be specified in the direction, participate in such activities of the College, or make use of such facilities of the College, as may be so specified; or
 - b. that the activities of the student shall, during such period as may be specified in the direction, be restricted in such manners as may be so specified, or
 - c. that the student be restricted for such period as may be specified in the direction; or
 - d. the student be expelled from the College

2. Where a direction is given under subsection (1) (c) or (d) above in respect of any student, the student may, within the prescribed period and in the prescribed manner, appeal from the direction to the Board of Governors and, where such an appeal is brought, the Board of Governors shall, after causing such inquiry to be made in the matter as the Board of Governors considers just, either confirm or set aside the direction or modify it in such manners as the Board of Governors thinks fit.
3. The fact that an appeal from a direction is brought in pursuance of the last foregoing subsection shall not affect the question of the direction while the appeal is pending.
4. The Registrar may delegate his powers under this section to a disciplinary board consisting of such members of the College as he may nominate.
5. Nothing in this section shall be constructed as preventing the restriction or termination of a student's activities at the College otherwise than on the ground of misconduct and/or very poor academic performance.
6. It is hereby declared that a direction under subsection (1) (a) above may be combined with a direction under subsection 1 (c) above.

Clause 18: EXCLUSION OF DISCRIMINATION ON ACCOUNT OF RACE, RELIGION ETC:

Pursuant to section 1 (3) (a), no person shall be required to satisfy requirements as to any of the following matters, that is to say, race (including ethnic grouping), sex, place of birth or of family origin, or religious or political persuasion, as a condition of becoming or continuing to be student at the College, the holder of any degree of the College, or a member of any body established by virtue of this law, and no person shall be subjected to any disadvantage or accorded any advantage in relation to the College, by reference to any of those matters: Provided that nothing in this section shall be construed as preventing the College from imposing any disability or restriction of any of the aforementioned persons where such person willfully refuse or fail on ground of religious belief, to undertake any duty generally and uniformly imposed on all such persons or any group of them, which duty, having regard to its nature and the special circumstances pertaining thereto, in the opinion of the College reasonably justifiable.

Clause 19: RESTRICTION ON DISPOSAL OF LAND BY THE COLLEGE:

Without prejudice to the provision of the Land Use Act 1978, the College shall not dispose of or charge any land or an interest in any land (including any land transferred to the College by this law except with the prior written consent either general or special, of the Board of Governors.

Clause 20: QUORUM AND PROCEDURE OF BODIES ESTABLISHED BY THIS LAW:

Except as may be otherwise provided by statute or by regulations, the quorum and procedure of any body of persons established by this Enactment shall be such as may be determined by that body.

Clause 21: APPOINTMENT OF COMMITTEES ETC:

1. Anybody of persons established by this law shall, without prejudice to the generality of the powers to appoint a committee, which need not consist exclusively of members of that body, and to authorize a committee established by it:
 - a. to exercise, on its behalf such of its functions as it may determine;
 - b. to co-opt members, if any, shall be entitled to vote in that committee.
2. Any two or more such bodies may arrange for the holding of joint meetings of those bodies, or for the appointment of committees consisting of members within the competence of those bodies or any of them, and either of dealing with it or of reporting on it, to those bodies or any of them.
3. Except as may be otherwise provided by statute or by regulations, the quorum and procedure of a committee established or meeting held in pursuance of this section shall be such as may be determined by the body or bodies which have decided to establish the committee or hold the meeting.
4. Nothing in the foregoing provisions of this section shall be construed as:
 - a. enabling statutes to be made otherwise than in accordance with section 10 of this law, or

- b. enabling Academic Board to empower any other body to make regulations or to award degrees or other qualifications.
5. The Provost and the Registrar shall be members of every committee of which the members are wholly or partly appointed by the Board of Governors (other than a committee appointed to inquire into the conduct of the officer in question); and the Registrar shall be a member of every committee of which the members are wholly or partly appointed by the Board of Governors.

Clause 22: MISCELLANEOUS ADMINISTRATIVE PROVISIONS:

1. The seal of the College shall be such as may be determined by the Board of Governors and approved by the Provost and the affixing of the seal shall be authenticated by any member of the Board of Governors and by the Registrar or any other person authorized by statute.
2. Any document purporting to be a document executed under the seal of the College shall be received in evidence and shall, unless the contrary is proved, be deemed to be so executed.
3. Any contract or instrument which, if made or executed on behalf of the College by any person generally or specially authorized to do so by the Board of Governors shall be deemed to have been executed on behalf of the College.
4. The Validity of any proceeding of any body established in pursuance of this law shall not be affected by any vacancy in the membership of the body, or by any defect in the appointment of a member of the body or by reasons that any person not entitled to do so took part in the proceedings.
5. Any member of any such body who has a personal interest in any matter propose to be considered by that body shall forthwith disclose his interest to the body and shall not vote on any question relating to that matter.
6. Any notice or other instrument authorized to be served by virtue of this law may, without prejudice to any other mode of service, be served by post.

Clause 23: COMMENCEMENT:

This law may be cited as the FEDTCAM law and shall be deemed to come into effect when approval shall have been granted to the College by the approving authority to operate as a private College.

The College hopes to take off in February, 2020.

SCHEDULES

SCHEDULE 1

Section 2 (2)

PRINCIPAL OFFICERS OF THE COLLEGE

The Provost

1. The Provost shall be appointed or removed by the Board of Governors.
2. Subject to the provision of this law, the provost shall hold office for a period of four (4) years beginning with the date of his appointment.

The Deputy Provost

1. To perform all provost function in the absent of the provost.
2. To assist the Provost in the day to day running of the college.

Registrar

1. Subject to the provisions of this paragraph, the Registrar shall be appointed or removed from office by council after consultation with the Board of Governors.
2. The Registrar shall hold office for a single term of four (4) years, renewable for another term only;
3. Subject to this paragraph, the Registrar shall hold office on such terms as to emoluments and otherwise as may be specified in his instrument of appointment.

The Registrar

The Registrar is the chief Administrative Officer of the College and shall be responsible to the Provost for the day to day running of the College. The registrar by virtue of the

office, shall be the Secretary to the Board of Governors, Academic Board, Congregation and Convention. He shall advise on the technical issues on personnel Management and regulations on the College.

The Bursar

The bursar is the chief Finance Officer of the College and shall be responsible to the Provost for the day to day financial control and financial management of the College. He shall also from time to time provide expert advice on issues of investments to generate revenue as well as disbursement of funds.

The College Librarian

The College Librarian is responsible for the administration of the College library including the co-ordination of the Library services in all departments and other teaching and research units of the College. He shall be directly responsible to the Provost. The librarian shall ensure proper utilization of the budgetary allocations to the Library for development.

RESIGNATION AND RE-APPOINTMENT

3. Any officer mentioned in the forgoing provisions of this schedule may resign his office:
 - a. in the case of Provost and Registrar, by notice to the Board of Governors
 - b. in any other case by notice to the Registrar and the Provost shall immediately notify the Board of Governors of the College.
4. A Principal Officer other than the Registrar who has ceased to hold an office otherwise than by removal for misconduct shall be eligible for consideration for re-appointment to that office.

SCHEDULE 2

Section 8 (2)

TRANSITIONAL PROVISIONS AS TO PROPERTY FUNCTIONS ETC

Transfer of Property to The College

Without prejudice to the generality of section 8 (1) Of this law:

- (a) the reference in that subsection on property held by the BOG shall include a reference to the right to receive and give a good discharge for any grants or contributions which may have been voted or promised to the BOG:
- (b) all debts and liabilities of the BOG outstanding shall become debts and liabilities of the College.

1. All agreements, contracts, deeds and other instruments to which the Board of Governors was a party shall, so far as possible and subject to any necessary modifications, have effect as if the College had been a party thereto in place of the Board of Governors.
2. Documents not falling within sub-paragraph (1) above, including enactments, which refer whether specially or generally to the Board of Governors shall be construed in accordance with that sub-paragraph so far as applicable.
3. Any legal proceeding or application to any authority pending by or against the Board of Governors may be continued by or against the College.
4. The persons who were members of Academic Board immediately before the coming into force of this enactment shall be deemed to constitute the Academic Board of the College until the date when the Academic as set up under the schedule to this law shall have duly constituted.

SCHEDULES 3

Section 9 (3)

ARRANGEMENT OF ARTICLES

Article:

1. Board of Trustees
2. Board of Governors
3. The Finance and General Purpose Committee
4. The Academic Board
5. Congregation
6. Convocation
7. Departmental Boards
8. Heads of department
9. Appointment of Principal Officers
10. Creation of Academic Posts, etc
11. Appointment and promotion of academic staff
12. Appointment of Administrative staff
13. Staff Welfare and Pension Matters
14. Interpretation
15. Short Title

Board of Trustee

The Board of Trustee shall consist of nine members

- a. A chairman to be appointed by the Board of Governors
- b. The Provost shall be a member
- c. 5 – 7 persons to be appointed by the Registrar
- d. The Registrar shall be in attendance

- e. The board shall appoint its own secretary and have power to regulate its proceeding

Power of the Board of Trustee

It shall be the responsibility of the Board of Trustees to:

- a. hold, transfer, assign or otherwise dispose of any property or interest therein, belonging to or held for the benefit of the institution.
- b. Raise funds, receive gift, donations, bequests, endowments and the like, and apply same in the interest of the institution through the Board of Governors.
- c. Determine or approve recommendations from the Board of Governors on the general development policies and goals of the College
- d. Approve quinquennial programme for the College in line with the overall aims and objectives of the College
- e. Appoint and determine the terms and conditions of the chairman and members of the Board of Governors of the College
- f. Consider the annual report of the College (academic and non academic) including the audited account of the College with relevant inputs from the management, Academic Board and the Board of Governors of the College
- g. Create an intellectual environment that will challenge and encourage accelerated development in the College by formulating educational policies and the development of a strong and efficient organization with which to accomplish the objectives of the College.
- h. Assist the College in creating an environment for peaceful co-existence of the community (staff, students, neighbours)
- i. Advise the College in the best way about the financial and other resources necessary to the successful performance of its objects.

The quorum of the Board shall be five.

The Board of Governors

1. The Board of Governors shall consist of:
 - a. The Provost as Chairman
 - b. The Registrar and the Deputy Registrar

- c. Other persons representing a variety of interests and broadly representative, appoint in *protempore* by the Ministry of Health
 - d. Four persons appointed by Senate from among members of that body
 - e. Two persons appointed by Congregation from among the members of that body; one of whom shall be a non-teaching member of staff, provided that the academic staff must be at least a Senior Lecturer while the non-teaching staff should not be below a Principal Assistant Registrar (PAR) or equivalent;
 - f. One person appointed by Congregation from among the members of the body;
2. Any member of Council holding office otherwise than in pursuance of paragraph (1) (a), (b), (g) or (h) above, may, by notice to the Board of Governors, resign his office.
 3. A member of the Board of Governors holding office otherwise than in pursuance of paragraph (1) (a), (b), (g) or (h) above shall, unless he previously vacates it, vacate that office on the expiration of the period of four years beginning with effect from the 1st of August, in the year in which he was appointed.
 4. Where a member of the Board of Governors holding office otherwise than in pursuance of paragraph (1) (a), (b), (g) or (h) above vacates office before the expiration of the period aforesaid, the body or person by whom he was appointed may appoint a successor to hold office for the residue of the term of his predecessor.
 5. A person ceasing to hold office as a member of the Board of Governors otherwise than by removal for misconduct shall be eligible for re-appointment for only one further period of four years
 6. The quorum of the Board of Governors shall be five at least one of whom shall be a member appointed pursuant to paragraph 1 (c), and (f) above, the Registrar or Deputy Registrar.
 7. If the Provost is not present at a meeting of the Board of Governors, such other member of the Board of Governors present at the meeting as Board of Governors may appoint in respect of that meeting shall be the Chairman at the meeting, and subject to section of the enactment and the foregoing provision of this paragraph, the Board of Governors may regulate its own procedure.
 8. Where the Board of Governors desires to obtain advice with respect to any particular matter, it may co-opt not more than two persons for the purpose; and the persons co-opted may take part in the deliberations of the Board of Governors at any meeting but shall not be entitled to vote.

The Finance and General Purposes Committee

1. The Finance and General Purposes Committee of the Board of Governors shall consist of:
 - a. The Provost, who shall be the Chairman of the committee at any meeting at which he is present;
 - b. The Registrar and the Deputy Registrar
 - c. Six members of the Board of Governors appointed by the Board of Governors two of whom shall be selected from among the four members of the Board of Governors appointed by the Academic Board and one member appointment to council by the Congregation
2. The quorum of the Committee shall be five;
3. Subject to any directions given by the Board of Governors, the Committee may regulate its own procedure

Academic Board

1. Senate shall consist of:
 - a. The Registrar and the Deputy Registrar
 - b. The College Librarian
 - c. Heads of academic departments and directors of academic units and;
 - d. Two senior lecturers elected by the Department
2. The Registrar shall be the Chairman at all meetings of the Academic Board when he is present; and in his absence the Deputy Registrar or failing him such other members of the Academic Board present as the Academic Board may appoint shall be the chairman at that meeting.
3. The quorum of the Academic Board shall be one-quarter (or the nearest whole number less than one-quarter); and subject to paragraph (2) above, the academic Board may regulate its own procedure
4. An elected member may, by notice to the Academic Board, resign his office
5. Subject to paragraph (7) below, there shall be elections for the selection of elected members, which shall be held in the prescribed manner on such day in the month of may or June in each year as the Registrar may from time to time determine.

6. An elected member shall hold office for the period of two years beginning on 1st August in the year of his election, and may be re-elected by his faculty only twice thereafter
7. If so requested in writing by any ten members of the Academic Board, the Registrar, or in his absence a person duly appointed by him, shall convene a meeting of the Senate to be held not later than the tenth day following that on which the request was received.

Congregation

1. Congregation shall consist of:
 - a. The Registrar and the Deputy Registrar
 - b. the teachers within the meaning of the enactment;
 - c. The Bursar
 - d. The College Librarian
 - e. every member of the administrative staff who holds a degree of any institute recognized for the purposes of this statute by the Registrar, not being an Honorary Degree.
2. Subject to section 4 of the enactment, the Registrar shall be the Chairman at all meetings of Congregation when he is present, and in absence, the Deputy Registrar and failing him such other member of the Congregation may appoint for that meeting, shall be the Chairman at the meeting.
3. The quorum of the Congregation shall be one-third (or the whole number nearest to one-third) of the number of members of the Congregation or fifty, whichever is less;
4. A certificate signed by the Registrar specifying:
 - a. the total number of members of Congregation for the purposes of any particular meeting or meetings of the Congregation
 - b. the names of persons who are members of Congregation during a particular period; shall be conclusive evidences of the number or, as the case may be, of the names of those persons.
5. Subject to the foregoing provisions of this article, congregation may regulate its own procedure.
6. Congregation shall be entitled to express by resolutions or otherwise its opinion on all matters affecting the interest and welfare of the College and shall have such other functions in addition to the functions of electing a member of the Board of Governors as may be provided by statute or regulations.

Convocation

1. Convocation shall consist of:
 - a. the officers of the College mentioned in schedule 1 to the enactment
 - b. all teachers within the meaning of the enactment and
 - c. all other persons whose names are registered in accordance with paragraph (2) below:
2. A person shall be entitled to have his name registered as a member of convocation if;
 - a. he is a person satisfying such requirements as may be prescribed for the purpose of this paragraph and;
 - b. he applies for the registration of his name in the prescribed manner and pay the prescribed fee;
 - c. and regulations shall provide for the establishment and maintenance of a register for the purposes of this paragraph and, subject to paragraph (3) below, may provide for the payment from time to time of further fees by persons whose names are on the register of the name of any person who fails to pay those fees
3. The person responsible for maintaining the register shall, without the payment of any fees, ensure that the names of all persons who are for the time being members of Convocation by virtue of paragraph (1) (a) or (b) above are entered and retained on the register;
4. A person who reasonably claims that he is entitled to have his name on the register shall be entitled on demand to inspect the register, or a copy of the register at the principal offices of the College at all reasonable times;
5. The register shall, unless the contrary is proved, by sufficient evidences that any person named therein is, and that any person not named therein is not, a member of convocation, but for the purpose of ascertaining whether a particular person was such a member on or after that date shall be disregarded.
6. The quorum of Convocation shall be fifty or one-third (or the whole number nearest to one-third) of the total number of members of Convocation, whichever is less;
7. Subject to section 4 of the enactment, the Provost shall be chairman at all meetings of Convocation when he is present, and in his absence, the Registrar shall be chairman at all meetings of Convocation when he is present,
8. and in his absence, the Deputy Registrar shall be the chairman at the meeting;

9. Convocation shall have such functions, in addition to the function of appointing a member of the Board of Governors, as may be proved by statute;

Departmental Boards

1. Each department shall be divided into such number of units as may be prescribed.
2. There shall be established in respect of each department, departmental Board, which subject to the direction of the Registrar, shall:
 - a. regulate the teaching and study of, and the conduct of examinations connected with, the subject assigned to the department
 - b. deal with any other matter assigned to it by statute by the Registrar or by the Academic Board on any matter referred to it by the Registrar or the Academic Board.
3. Each Department Board shall consist of:
 - a. The Registrar
 - b. The persons severally in charge of the branches of the Heads of Department
 - c. such of the teachers assigned to the Department and having the prescribed qualifications as the Board may determine; and
 - d. such persons whether or not members of the College as the Board may determine with the general or special approval of the Academic Board;
4. The quorum of the Board shall be eight members for one quarter (whichever is greater) of the members for the time being of the Board; and subject to the provisions made by regulations in the behalf, the Board may regulate its own procedure.

Head of Department

1. The Heads of Department shall be senior lecturers elected for a term of two years and may be eligible for re-election for another term of two years after which he may not be elected again until four years have elapsed.

2. If there is no senior lecturer, the office of the Head of Department shall be held in rotation by members of the department holding the ranks of senior lecturer on the basis of seniority as determined by the Academic Board.
3. The Head of Department shall be the chairman at all meetings of the department Board at which he is present and he shall be a member of all committees and other boards appointed by the department.
4. The Head of Department of a Department shall exercise general superintendence over the academic and administrative affairs of the department. it shall be the function of the Head of Department to present to Convocation for the conferment of degrees persons who have qualified for the degrees of the College at examinations held in the branches of learning for which responsibility is allocated to that department. There shall be a committee to be known as the Committee of Head of Departments consisting of all Heads of Departments of the several departments and Student Affairs.
5. and that committee shall advice the Registrar on all academic matters and on particular matters referred to the College. The Board of Governors by the Academic Board.
6. The Head of Department may be removed from office for good cause by the Departmental Board after a vote would have been taken at a meeting of the Board, and in the event of a vacancy occurring following the removal of an Head of Department, an acting Head of Department may be appointed by the Registrar provided that at next Departmental Board Meeting an election shall be held for the election of a new Head of Department.
7. In this article, "good cause" has the same meaning as in section 15 (3) of the enactment.

APPOINTMENT OF PRINCIPAL OFFICERS

1. Appointment of the Provost, Deputy Provosts, Registrar, Bursar and College Librarian.

Where a vacancy occurs in the post of the Provost, the Council shall:

- c. Advertise the vacancy in reputable journals or a widely read newspaper in Nigeria, specifying:
 - i. The qualities of the persons who may apply for the post; and
 - ii. The terms and conditions of service applicable to the post and thereafter draw up a short list of suitable candidates for the post for consideration.
- d. Constitute a Search Team Consisting of:
 - i. A member of the Board of Governors who is not a member of the Academic Board, as chairman;
 - ii. Two members of the Academic Board who are not members of the Board of Governors, one of who shall be a senior lecturer
 - iii. Two members of Congregation who are not members of the Board of Governors, one of who shall be a senior lecturer. To identify and nominate for consideration suitable persons who are not likely to apply for the post on their own volition because they feel that it is not proper to do so;
- e. Constitute a Joint Board of Governors and Academic Board select Board consisting of:
 - i. The Provost, as Chairman;
 - ii. two members of the Board of Governors, not being members of the Academic Board;
 - iii. two members of the academic Board who are senior lecturers but who were not members of the Search Team, shall consider the candidates and person on the shortlist drawn up after an examination of their curriculum vitae and interaction with them and recommend to the Board of Governors three candidates for further consideration.
 - iv. The Board of Trustees shall select one candidate from among the three candidates recommended to it and forward his name to the Board of Governors for approval.
 - v. The Board of Trustees may appoint or reject, as Registrar, the candidate recommended to them.
 - vi. If the Board of Trustees rejects a candidate, the Board of Governors shall forward another name. The Registrar shall hold office for a period of one term of five years only, beginning with the effective date of his appointment ; and appointment may be renewed for another term if there is evidence of performance.

- vii. The Registrar may be removed from office by the Board of Trustees on the recommendations of the Board of Governors.

2. Appointment of Deputy Provost, Deputy Registrar

- i. There shall be for the College such number of Deputy Provost, Deputy Registrar as the Board of Governors may, from time to time, deem necessary for the proper administration of the College.
- ii. Where a vacancy occurs in the post of Deputy Provost, Deputy Registrar, shall forward to the academic Board a list of two candidates for each post of Deputy Registrar that is vacant.
- iii. The Academic Board shall select for each vacant post one candidate from each list and forward his name to the Board of Governors for confirmation.
- iv. Where:
 - a. The Academic Board rejects the two candidates forwarded to it by the Registrar, the Registrar shall submit another list;
 - b. The Board of Governors rejects the name of the other candidate on the list forwarded to it by the Registrar
- v. The Deputy Registrar shall;
 - a. assist the Registrar in the performance of his functions;
 - b. act in the place of the Registrar when the post of the Registrar is for any reason, absent or unable to perform his functions as Registrar; and
 - c. Perform such other functions as the Registrar or the Board of Governors may, from time to time, assign to them.
- vi. The Deputy Registrar:
 - a. shall hold office for a period of two years beginning from the effective date of his appointment which shall be August 1 and on such terms and conditions as may be specified in his letter of appointment; and
 - b. may be re-appointed for a further period of two years and no more
- vii. Without prejudice to the provisions of this section, the machinery for the appointment of Deputy Registrar shall normally be set in motion 3 months to the expiration for the term of office of the incumbent to be effective from August 1.

3. Appointment of Other Principal Officers

When a vacancy occurs in the office of the Registrar, Bursar, College Librarian, a selection Board shall be constituted by the Board of Governors and shall consist of:

- i. The Provost
- ii. two members appointed by the Board of Governors not being members of the Academic Board
- iii. two members appointed by the Academic Board

The Selection Board, after making such inquiries as it thinks fit shall recommend a candidate to the Board of Governors for appointment to the vacant office; and after considering the recommendation of the Board, the Board of Governors may make an appointment to that office.

CREATION OF ACADEMIC POSTS

Recommendations for the creation of posts other than those mentioned in article 9 of the statute shall be made by the Academic Board to the Board of Governors through the Finance and General Purpose Committee.

APPOINTMENT AND PROMOTION OF ACADEMIC STAFF

Subject to the law and the statute, the filling of vacancies, academic posts (including newly-created ones) shall be prescribed from time to time by statutes.

APPOINTMENT OF ADMINISTRATIVE STAFF

1. The administrative and technical staff of the College, other than mentioned in article 9 of this statute, shall be appointed by the Board of Governors.
2. In case of administrative or professional staff who have close and important contacts with the academic staff, there shall be Academic Board participation in the process of selection.

INTERPRETATION

In this enactment, unless the context otherwise requires: "Law" means act of edict, ordinance or statute or resolution; "campus" means any campus which may be established by the College

"study center" means any center, which may be established by the College

"graduate" means a person whom a degree (other than an honorary degree) has been conferred by the College

"Council" means the Council established by Enactment for the College

"notice" means notice in writing;

"officer" does not include the Visitor;

"senior lecturer" means a person designated as a professor of the College in accordance with provision made I that behalf by statute or by regulations;

"property" includes rights liabilities and obligations;

"the council" means the Board appointed for the College by the Board of Trustees;

"regulations" means regulations made by the Academic Board or Board of Governors

"the Academic Board" means the Board of the College established pursuant to section 2 (1) of this law;

"Statute" means a statute made by the College under section 9 of this enactment and in accordance with provisions of section 10 of this law

"The statute" means all such statutes as are in force from time to time;

"Teacher" means person holding a full time appointment as a member of the teaching or research staff of the College,

"Undergraduate" means a person in statu-pupillari at the College, other than –

1. a graduate; and
2. a person of such description as may be prescribed for the purpose of this definition;

"the College" means FEDERAL COLLEGE OF COMPLEMENTARY OF ALTERNATIVE MEDICIN OF NIGERIA (FEDTCAMP),ABUJA and constituted by this enactment.

It is hereby declared that where in any provision of the enactment it is laid down that proposals are to be submitted or a recommendation is to be made by one authority to another through one or more intermediate authorities, it shall be the duty of every such intermediate authority to forward any proposals or recommendations received by it in pursuance of that provision to the appropriate authority; but any such intermediate authority may, if it thinks fit, forward therewith its own comments thereon.

Short Title The statute may be cited as FEDERAL COLLEGE OF COMPLEMENTARY OF ALTERNATIVE MEDICIN OF NIGERIA, ABUJA.

SALARIES AND PENSIONS.

1. All staff of the college shall draw salary from the public fund in line with salaries and wages commission circular as it affect academic staff and non-academic staff in tertiary institutions.
2. Pension: retirement age shall be effected as applicable to other higher institution and research centers.

FUNDING OF THE COLLEGE

1. The college shall derived budget allocation from the federation account through the national assembly budget appropriation.
2. The college shall also receive grant and funding for research and other support from TETFUNDS
3. The college shall also generate revenue form student enrollment and tuition fees.